

School Tours Terms & Conditions

Please review the following terms and conditions carefully.

By booking a tour with Mardyke Arena UCC, you agree to comply with the policies outlined below.

Booking Procedure

- To secure your tour, please complete and return the booking form to Mardyke Arena UCC within 14 days of your provisional booking.
- The tour program will be based on the number of participants specified in the booking form. Any changes to the number of participants must be confirmed in writing at least one month before the tour date.

General Information

- Tours are available in May and June. We recommend booking early to avoid disappointment.
- Activities will commence promptly at either 10:00 AM, 1:00 PM, or 2:00 PM, depending on your chosen time slot.
- Tour groups should arrive no earlier than 15 minutes before the first scheduled activity to avoid delays. Please note that we cannot compensate for late arrivals.
- Groups will be divided into smaller sub-groups based on age and the number of children. Activities will be tailored to suit each age group. Teachers will receive pre-tour communication detailing the required group arrangements.
- Activities are subject to availability. While we strive to accommodate all requested activities, some may be unavailable on certain dates. In such cases, we will provide ample notice and request that you select alternative activities.
- Teachers will receive a copy of the tour timetable one week in advance.
- If you need to adjust activities or lunch breaks, please contact the Children's Activity Coordinator at childrensactivity@ucc.ie at least 48 hours prior to your tour date.
- Participants must remain within the building during their scheduled time slots, and teachers are required to stay on the premises for the duration of the tour.
- Participants should bring appropriate swimwear, including a swim hat if swimming is part of the activities. Suitable sports clothing and runners must be worn.
- Please inform Children's Activity Coordinator at childrensactivity@ucc.ie at least 48 hours prior any participant who has a medical condition or limitation that could affect their ability to participate in activities when submitting the booking form.
- Mardyke Arena is not responsible for any lost, stolen, or damaged items on the premises or grounds.
- Participants should bring sufficient food and drinks for the day's activities, as Mardyke Arena does not provide meals for tour participants.

Financial Terms

- A deposit of 25% of the total cost, based on the number of participants specified on the booking form, is required with the booking form.
- The remaining 75% balance is due at least one month before the tour date, payable by bank transfer, cheque, or credit card over the phone. Cheques should be made payable to Mardyke Arena DAC.
- Please note that charges will apply based on the number of students confirmed one month before your tour date.
- No refunds will be issued for students who do not attend on the day of the tour.

Code of Conduct

- All tour participants must adhere to the rules and regulations of Mardyke Arena.
- Teachers and participants are expected to follow all instructions and guidance provided by Mardyke Arena staff during the activities.

Cancellation and Alteration Policy

- Please note that deposits are non-refundable and non-transferable in the event of a cancellation.
- Hospitality, including tea/coffee and light refreshments, will be provided for teachers on the day of your tour. Please indicate the number of teachers attending and notify us of any dietary requirements in advance.
- Cancellations must be submitted in writing at least 30 days before the scheduled tour date.
- Mardyke Arena reserves the right to refuse entry or terminate a booking if necessary.
- In rare cases where the facility is needed for another purpose, Mardyke Arena may cancel a booking. Advance notice will be provided in writing.

By confirming your booking, you acknowledge that you have read, understood, and agree to abide by these terms and conditions

Signed:

On behalf of the hirer

Date:

Office Use only. Please tick if the following:

Confirmation Letter Sent to Bookee

Booking Logged in Tour Diary

Total Cost Deposit Received Yes No

Deposit Amount

Amount Due

Staff Signature

Date



For further information, please contact:

Children's Activity Team:

021 4904762

childrensactivity@ucc.ie

www.mardykearena.com



PARKING

Buses are not permitted to park in the Mardyke Arena UCC Car Park. Directions for buses will be provided prior to arrival.



Mardyke Walk, Western Road, Cork
T: 021 4904751 E: mardykearena@ucc.ie
W: www.mardykearena.com



Mardyke Arena

UNIVERSITY COLLEGE CORK

SCHOOL TOUR

BROCHURE 2025



ACTIVITY PACKAGES
Monday 12th May
to Friday 20th June



www.mardykearena.com



Introduction

We offer children a unique school tour experience introducing children to different activities delivered in a fun and enthusiastic manner by our qualified and experienced staff.

We offer activities suitable for all abilities and tailor programmes to cater for the needs of the school with an emphasis on fun and involvement for all. We will customise a package based on your activity choices and liaise with teachers in advance of your tour to ensure all requirements are catered for.

Covid 19 has changed the way we operate and we strive to make the Arena the safest possible space for all children and Teachers.

Schools will work in their own school groups for the duration of the tour. Additional schools may be present on site but will not mix.



Why choose the Mardyke Arena UCC?

- State of the art facilities.
- Qualified and enthusiastic sports leaders and helpers.
- Safe, encouraging and inclusive environment.
- We cater for groups ranging from 20 – 170 children per timeslot.
- Wide range of activities catering for all classes and abilities.
- Access to both pool and wall services in the same facility.
- Flexible starts and finishes for schools travelling long distances.
- Convenient to other amenities nearby such as Wilton Shopping Centre, UCC, Cork Gaol, Fitzgerald Park, Lifetime Lab.
- Only pay for the number of children who attend.
- All activities are indoor unless weather suitable for outdoor activities.
- All activities fully supervised and leader led
- We design the package to meet your schools requirements and preferences.
- Hospitality provided for teachers and SNAs.

We aim to provide a comprehensive tour experience which will be enjoyable for all participants.

TIMETABLES WILL BE SENT IN ADVANCE TO ASSIST TEACHERS WITH THE STRUCTURE OF THEIR DAY

Infant Classes

Activity Duration 30 minutes.
Junior and Senior Infants

At the Mardyke we understand that this may be some children's first tour and such a big adventure for all involved. We offer a friendly and welcoming environment with staff that have experience in working with younger children. All activities will last 25-30 minutes in duration with a 'double class' of 1 hour allocated to Swimming. This will ensure adequate changing and play time in the pool. Infants will get a supervised 15 minute break during a 3 hour tour and a second 20 minute break during a 4/5 hour tour.

Activities Available

Bouncy Castle | Swimming | Arts and Crafts | Mini Games | Giant Bowling | Parachute Games | Body Boogy | Lego | Space Hoppers | Mini Obstacles | Junior Basketball | Target Challenge

Junior Classes

Activity Duration 30-45 minutes.
1st - 3rd class

Our junior tour programme offers an experience which is focused on fun and involvement for all. This is done by primarily adopting a games based approach to all activities. We ensure all participants have an active role in each activity.

Junior and senior classes 30-45minutes
Swimming 45minutes (can be extended on request)

Activities Available

Inflatable Obstacle | Swimming | Climbing Wall | Hockey | Lego | Tug of War | Basketball | Team Challenges | Dodgeball | Fun Fitness | Volleyball | Skipping Skills | Body Boogy | Tennis | Badminton | Monkey Football

Senior Classes

Activity Duration 30-45 minutes.
4th - 6th class

Our mission for all our tours is to provide students a positive and memorable experience of their visit to the Mardyke Arena. A games based approach is adopted for all activities in this tour category with the emphasis being placed on fun and enjoyment.

Activities Available

Climbing Wall | Swimming | Soccer | Hockey | Fun Fitness | Volleyball | Zumba | Basketball | Tennis | Dodgeball | Team Building | Badminton | Archery | Tag Rugby

Classes are advised to arrive in the Arena 15 minutes before the scheduled tour start. We advise teachers to carefully plan their departure from the school to co-ordinate with this request. Schools that arrive late for a tour may miss their first activity as we cannot amend the daily schedule or extend the tour times.

A staff member will meet and greet the tour at the main gates and escort the children and teachers to their assembly in the Mardyke Arena UCC. We expect teachers to divide the group into smaller groups prior to arrival to the Arena as advised in advance of tours, in order to avoid delayed start times. We will advise teachers of the number of groups required in advance of the tour to allow for pre-planning.

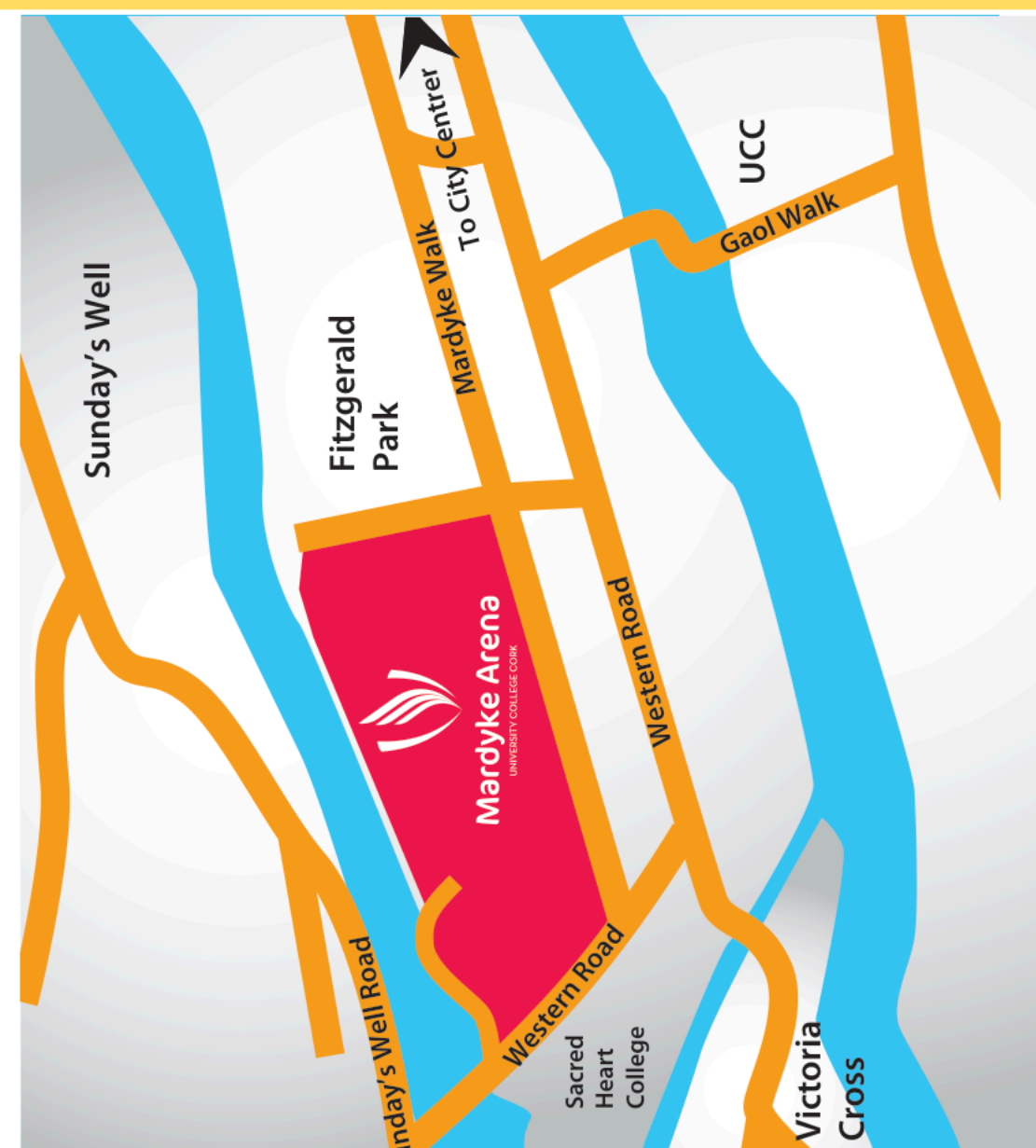
Staff will note attendance and update the medical log for each group. A staff member will address the groups and outline some important policies before the commencement of the activities.

3 Hour Tours - Infants, Junior and Senior classes are allocated a 15 minute break mid way through the tour programme.

4/5 Hour Tours - Infants, juniors and seniors have mid-morning 15 minute break and an afternoon 20 minute.

Teachers may request additional break for infants when completing the booking form and prior to receipt of tour schedule. Teachers are required to attend to their classes during break times.

Please note we can't accommodate a break at the end of the booked school tour slot.



TIMESLOTS

Choose from the following timeslots;

Option 1 10 – 1pm €20.50

Schools can select a maximum of 5 activities during this time slot. Please note children will require extra time for the wall and swimming activities. If you choose both swimming and wall then you are limited to 4 activities in total. Children will have one short break of 10 – 15 minutes during this timeslot.

Option 2 10-2pm €22.50

Schools can select a maximum of 6 activities during this time slot. Please note children will require extra time for the wall and swimming activities. If you choose both swimming and wall then you are limited to 5 activities in total. Infants will have one short break of 10 minutes during this timeslot and a second break of 15-20 minutes during this period. Junior and Senior groups will have one break of 25 minutes.

Option 3 10 - 3pm €24.50

Why not spend the day in the Mardyke Arena? Exceptional value for money! Choose up to 8 activities for the day. If you choose both swimming and wall then you are limited to 7 activities in total. Children will have one break of 25 minutes. Junior and Senior infants will have 2 breaks.

Option 4 1 - 4pm €16.50

Why not stop off at the Mardyke on your way home from visiting one of the city's many other amenities. Schools can select a maximum of 5 activities during this time slot. Please note children will require extra time for the wall and swimming activities. If you choose both swimming and wall then you are limited to 4 activities in total. Children will have one short break of 10 – 15 minutes during this timeslot.



If you are looking for alternative time slots, please do not hesitate to contact us.

How to book

Contact the team on 021 4904762 or childrensactivity@ucc.ie to provisionally book a tour. We advise primary schools to book early for tours in May and June to avoid disappointment. Any queries please send an email through the 'Make an Enquiry' section on the School Tour page of our website www.mardykearena.com. We will endeavour to get back to you as soon as possible. Please note a 25% deposit is required to confirm all bookings.

School Tour Booking Form

School Name

Address

Contact Person

Tel. No.

Email/Fax

Date Required

Total No of Participants

Please specify the number of participants in the following age groups

Jun/ Sen Infants 1st – 3rd Class

4th – 6th Class Teachers

Time Slot Options (Please tick your preferred time slot.)

10am–1pm 10am–2pm 10am–3pm 1pm–4pm

Other

Deposit Enclosed Yes No

Amount

Additional Information:

Medical Conditions/Additional Need:

Please number activities in order of preference with number 1 being the most preferred activity.

Juniors / Seniors			
Activities	Preference	Activities	Preference
Bouncy Castle		Lego	
Swimming		Space Hoppers	
Polydron		Mini Obstacles	
Mini Games		Junior Basketball	
Giant Bowling		Target Challenge	
Parachute Games			
Body Boogy			

1st - 3rd class		4th - 6th class	
Activities	Preference	Activities	Preference
Obstacle Course		Climbing Wall	
Swimming		Swimming	
Climbing Wall		Hockey	
Hockey		Fun Fitness	
Pickleball		Volleyball	
Tug of War		Body Boogie	
Basketball		Soccer	
Team Challenges		Basketball	
Dodgeball		Tennis	
Fun Fitness		Dodgeball	
Volleyball		Team Building	
Skipping Skills		Badminton	
Body Boogy		Pickleball	
Tennis		Tag Rugby	
Badminton			
Monkey Football			

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